

**G E B C O**  
GENERAL BATHYMETRIC CHART OF THE OCEANS

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INTERNATIONAL HYDROGRAPHIC  
ORGANIZATION  
ORGANISATION HYDROGRAPHIQUE  
INTERNATIONALE  
MONACO

**G E B C O**

SUB-COMMITTEE  
ON  
UNDERSEA FEATURE NAMES  
(SCUFN)



INTERGOVERNMENTAL OCEANOGRAPHIC  
COMMISSION  
COMMISSION OCEANOGRAPHIQUE  
INTERGOUVERNEMENTALE  
PARIS

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IHB File No. S3/2643

7 May 2015

**SCUFN Letter No. 01/2015 Rev1**

**To:** SCUFN Members and Observers  
**Subject:** 28th Meeting of SCUFN, 12-16 October 2015, Niterói, Brazil

Dear Colleagues,

1 The 28<sup>th</sup> meeting of the GEBCO Sub-Committee on Undersea Feature Names (SCUFN-28) will be hosted by the Diretoria de Hidrografia e Navegação (DHN) in Niterói, Brazil, on 12-16 October 2015. All documents pertaining to SCUFN-28, including logistical information is available from the IHO website ([www.iho.int/mtg\\_docs/com\\_wg/SCUFN/SCUFN28/SCUFN28Docs.htm](http://www.iho.int/mtg_docs/com_wg/SCUFN/SCUFN28/SCUFN28Docs.htm)). This letter proposes a provisional agenda for the meeting and provides additional information.

2 The provisional agenda for SCUFN-28 is provided in Annex A. Associated documents have tentatively been listed. SCUFN members/observers are kindly requested to review this draft and provide any comments / new agenda items to the Secretary ([yves.guillam@iho.int](mailto:yves.guillam@iho.int)), copy to the Chair ([hans-werner.schenke@awi.de](mailto:hans-werner.schenke@awi.de)) and the Vice Chair ([Lisa.A.Taylor@noaa.gov](mailto:Lisa.A.Taylor@noaa.gov)), at their earliest convenience and **no later than 12 July 2015**. A final draft will then be prepared and made available on the IHO website.

3 In accordance with SCUFN rules of procedures (Art. 2.8), undersea feature name proposals to be considered at the 28<sup>th</sup> meeting of SCUFN should be submitted to the Secretary, in electronic format **no later than 12 September**, and in paper format **no later than 12 August 2015**. Other documents

intended for consideration at the meeting, e.g., letters to the sub-committee, white papers or reports should reach the Secretary as early as possible and **no later than 12 September 2015**. It is worth noting that SCUFN members are no longer allowed to submit proposals themselves, according to the new edition 4.1.0 of Publication B-6 *Standardization of Undersea Feature Names* (section 2 ii in page 1-vi refers). However, they can support the preparation of proposals. SCUFN members are encouraged to review all proposals before the meeting.

5 The [Report of SCUFN-27](#) is available on the IHO website as well as the List of Actions from the SCUFN-27 meeting and its Status (Doc. SCUFN28-03.1A). Those concerned with the actions listed, or who can help to progress them, are urged to do so at their earliest convenience and report to the Secretary.

6 This letter constitutes a formal invitation for all SCUFN members and observers to attend SCUFN-28. Participants are invited to complete their registration form **by 30 June 2015**.

7 In summary, the timetable with deadlines for a smooth preparation of the SCUFN-28 meeting is as follows:

Participant Registration	<b>30 June 2015</b>
Agenda: Comments / Proposals	<b>12 July 2015</b>
Feature Name Proposals (paper)	<b>12 August 2015</b>
Feature Name Proposals (digital)	<b>12 Sept. 2015</b>
Discussion Papers	<b>12 Sept. 2015</b>
Progress SCUFN-27 List of Actions	<b>As soon as possible, no later than 12 Oct. 2015</b>

I very much look forward to seeing all of you at the meeting.

Yours sincerely,



Prof. Dr. Hans Werner SCHENKE  
Chair of SCUFN

**Annex:**

A. Provisional agenda for SCUFN-28

**28th SCUFN MEETING  
Niterói, Brazil, 12-16 October 2015**

**PROVISIONAL AGENDA**

Notes: 1) Meeting to start at 0900 at the DHN in Niteroi on Monday 12 October 2015  
2) Names of prospective presenters of papers are given in parenthesis.

**1. Opening and Administrative Arrangements**

*Doc: SCUFN28-01A List of Documents (Secretary)*  
*SCUFN28-01B List of Participants (Secretary)*  
*SCUFN28-01C SCUFN Membership and Observers List (Secretary)*

**2. Approval of Agenda**

*Doc: SCUFN28-02A Agenda and Time Table (Secretary)*

**3. Matters remaining from Previous Meetings**

3.1 Review of Actions from SCUFN-27 and transfer to the relevant agenda items

*Doc: SCUFN28-03.1A List of Actions from SCUFN-27 and Status (Secretary)*

3.2 Report and recommendations of the SCUFN Generic Term Group

*Doc: SCUFN28-03.2A Recommendations from SCUFN Generic Term Group and Actions to be considered by SCUFN (Group Members)*

**4. Proposals Submitted during Intersessional Period**

4.1 xxx

*Doc: SCUFN28-04.1A Proposal by xxx*

4.2 yyy

*Doc: SCUFN28-04.2A Proposals by yyy*

4.3 zzz

*Doc: SCUFN28-04.3A Proposals by zzz*

Etc.

**5. Liaison with Other Geographical Name Bodies**

5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names

*Doc: SCUFN28-05.1A Reports of ACUF Activities (J. Nerantzis / T. Palmer)*

5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)

*Doc: SCUFN28-05.2A Issues raised by the NZGB Undersea Names Committee (V. Stagpoole)*

5.3 UN Group of Experts on Geographical Names (UNGEGN)

*Doc: SCUFN28-05.3A Report of the last UNGEGN Meeting (T. Palmer)*

5.4 Marine Regions

*Doc: SCUFN28-05.4A Activities of Marine Regions of interest to SCUFN (S. Claus)*

**6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6**

*Doc: SCUFN28-06A Summary of issues related to B-6 if any (Secretary)*

*SCUFN28-06B Status of website interface for submission and review of proposals (H-C Han)*

*SCUFN28-06C Development of an S-100 Product Specification for Undersea Feature Names and Registering SCUFN terms in the IHO Registry (Secretary)*

**7. Gazetteer of Undersea Feature Names**

7.1 Maintenance of the on-line interface to GEBCO Gazetteer database

*Doc: SCUFN28-07.1A Summary of issues related to the on-line GEBCO Gazetteer (Secretary)*

7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)

*Doc: SCUFN28-07.2A Report of the work made the inter-sessional period (Secretary)*

7.3 Minor Undersea Features

*Doc: SCUFN28-07.3A Status of the SCUFN “Micro Feature Names” issue (Chair)*  
7.4 Unnamed Seamount in the Pacific Ocean  
*Doc: SCUFN28-07.4A Unnamed Seamounts in the Pacific Ocean – Current Status (W. Reynoso-Peralta)*

**8. Any Other Business**

**9. Dates and Venues for the Next Meetings**

**10. Conclusion**

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